

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: May 14, 2014

To: Board of Directors

From: Mark E. Mills, Fire Chief *MEM*

Subject: Presentation and Recognition of newly appointed, Captain Todd Standfield and Battalion Chief Dan Mahoney

BACKGROUND:

On April 24th & 25th, 2014 the department conducted a promotional assessment process under the direction of Battalion Chief Jim Hanson. The testing process consisted of multiple components, including a standardized written examination, written exercises, emergency incident exercises, a forum discussion and an oral interview. The Department utilized evaluators from fire departments throughout Marin County, including: Southern Marin, Corte Madera, Marin County, San Rafael and Mill Valley as well as the Central Marin Police Department. Upon completion of the testing process, the Management Committee (in lieu of the Executive Officer), certified the eligibility list for Captain and Battalion Chief, effective April 25, 2014.

Ross Valley Fire Department Civil Service procedures provide that the list remains in effect for a period of one year, and that the Fire Chief can promote from the top three candidates on the eligibility list. As of May 15, 2014, Captain Dan Mahoney will be promoted to Battalion Chief and Engineer Todd Standfield will be promoted to Captain.

DISCUSSION:

On April 28th & 29th, in order to fill the vacant Captain and Battalion Chief positions created by the retirement of Battalion Chief Brian McCarthy and Captain Jack Barry, Chief Mills interviewed the top three candidates on the eligibility lists. Following the interviews, Chief Mills promoted Captain Dan Mahoney to Battalion Chief and Engineer Todd Standfield to Captain.

Battalion Chief Mahoney and Captain Standfield will be presented their badges at the May 14th meeting and a brief reception will follow.